## HOW TO CHANGE SIZE OF ICON:-

- 1. Click right button of mouse In blank desktop screen
- 2. Click left button of first option view-large , medium, small(choose your preference)
- 3. Press left button of mouse.



## **HOW RO REFRESH YOUR WINDOW?**

- Click right button of mouse In blank desktop screen
- SELECT REFRESH
- PRESS LEFT BUTTON OF MOUSE.



## HOW TO CREATE NEW FILE/FOLDER ON DESKTOP?

- 1. Click right button of mouse In blank desktop screen-
- 2. Select NEW option

3.

View Sort by Refresh		> >
Paste Paste shortcut		
 Undo Delete		Ctrl+Z
Graphics Properties Graphics Options		>
New		>
Display settings Personalize		

## 4. Select what you want like:- word, power point, execl, text file or folder

